

# BOMB THREAT CHECKLIST

## Checklist

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**Keep calm: Do not get excited.**

Time call received:

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Time call ended:

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Exact words of caller:

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Delay caller: Ask the caller to repeat / record the call for investigators.

Questions to ask:

1. What time is the bomb set to explode?

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2. Where is the bomb located?

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3. What kind of bomb is it?

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4. What does the bomb look like? Describe the bomb./p>

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5. Why kill or injure innocent people?

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Description of voice, check all that apply:

Male	_____	Female	_____	Calm	_____
Juvenile	_____	Adult	_____	Nervous	_____
Raspy	_____	Fast	_____	Slurred	_____
Other	_____	Distinct	_____	Slow	_____
Loud	_____	Soft	_____	High Pitched	_____
Distorted	_____	Deep	_____	Pleasant	_____
Stutter	_____	Nasal	_____	Lisp	_____

Do you recognize the voice?

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Who do you think it is?

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Back ground noise:

Music playing	_____	Party Atmosphere	_____	Bells	_____
Pedestrians	_____	Aircraft	_____	Trains	_____
Machinery	_____	Horns	_____	Animal sounds	_____
Quiet	_____	Other	_____	Traffic	_____

1. Did the caller indicate knowledge of this building?

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2. What line did the call come in on?

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3. Is this number listed or un-listed?

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4. Is this a night phone? (Calls transferred to this number).

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Name of person submitting this report:

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Phone number of person submitting report:

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Date/Time of this report:

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